

## Full Circle Events and Exhibitions Ltd Sustainability Policy

Full Circle Events & Exhibitions Ltd accepts that it must work to preserve the environmental sustainability of the planet and is committed to minimise its impact on our environment and maximise the effective use of resources while carrying out all aspects of the business. We strive to achieve this by increasing communication and awareness of our efforts in accordance with this policy and fostering responsible environmental behaviour amongst our staff, service partners, product suppliers and client stakeholders across all levels.

### Purpose:

This sustainability Policy aims to integrate a philosophy of sustainable development into all the company's activities and to establish and promote sound environmental practice in our continual improvement processes across all operations.

To achieve sustainability in our business we consider, not only the environmental factors but also the social and economic factors that impact our planet.

- **Economic** – understanding the advantages and disadvantages of economic growth, including such issues as corporate responsibility, reduction in poverty and responsible consumption.
- **Environment** – Environmental threats must be minimised to ensure a high standard of human, and environmental health.
- **Social** – meeting the diverse needs of all people in existing and future communities, promoting personal wellbeing, social cohesion and equal opportunities.

### Policy:

Full Circle Events & Exhibitions Ltd commits itself to minimising its impact on our environment through.

- Using Design Thinking Principals at the core of the business structure, enables us through initial concept design, drive out waste and influence the overall activities of the Organisation.
- Having an environmentally sustainable aware culture, where responsibility is assigned and understood.
- Being an environmentally responsible neighbour in our business community and physical community.
- Conserving natural resources by re-using and recycling (Design Thinking)
- Using in our own operations, processes that do not adversely affect the environment.
- Ensuring the responsible use of energy throughout the organisation
- Participating in efforts to improve environment performance continually.
- Conducting evaluations and assessments of the implementation of this policy through a continuous improvement mentality.
- Procurement strategy selecting and working with likeminded suppliers who promote sound environmental practices and offer a sustainable sourced product or service.
- Enhancing awareness among our employees, motivating them to act in an environmentally responsible manner.
- Educating our client base across all areas to the environmental targets of the business.



**Responsibilities:**

- It shall be the responsibility of the board to establish and maintain policies and procedures to bring these procedures into effect.
- It shall be the responsibility of the CEO/MD to ensure implementation of these policies and procedures are aligned to goals and continually measured.
- All our employees will be responsible at all levels to carry out their duties within the sustainability vision and goals set by the business.

**Measurement and Tracking:**

- Full Circle will build a Net Carbon Calculator to track its use of resources and the CO2 impact on all activities.
- It shall be the responsibility of the MD to ensure implementation of these policies and procedures aligned to goals and continually measured to drive improvements.
- Sharing the measurement of carbon impact data, we will endeavour to share best practice to our clients and business community as part of our marketing and brand commitments.


**Procedures:**

1. Full Circle will develop guidelines for our staff and service partners to adopt sound environmental work practices, and adequate training will be provided to ensure these practices are carried out.
2. Full Circle will act responsibly to correct incidents or conditions that endanger health, safety or the environment. It will promptly report any such incidents to the relevant authorities and inform affected parties as appropriate.
3. Full Circle will use all reasonable endeavours so that its services and products are safe, efficient in their use of energy, protective of the environment, and able to be reused, recycled or disposed of safely.
4. Full Circle will use all reasonable endeavours to minimise materials and energy, prevent air, water, and other pollution, and dispose of waste safely and responsibly.
5. Full Circle will use all reasonable endeavours to conserve energy by improving energy efficiency and giving preference to renewable over non-renewable energy sources where feasible.
6. Full Circle will invest in our people, maintain fair working practices and promote wellbeing.
7. Full Circle will through Design Thinking Strategies target to eliminate single use products and minimise environmental impacts.

**Plan:**

Primary Sustainability Goal is to Achieve ISO20121 Accreditation by 2025.

Achieve a Net Zero Carbon business operation by 2030.

Signed: 

Name: Steve Comar

Position: Managing Director

Date: 1<sup>st</sup> August 2023



Fullcircle

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